

A RESOLUTION

BY COUNCILMEMBER FELICIA A. MOORE



02-R-1462

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH MS. FRANCES JOHNSON, A RETIRED EMPLOYEE OF THE CITY OF ATLANTA, DEPARTMENT OF FINANCE, AS AN INDEPENDENT CONTRACTOR FOR PROFESSIONAL SERVICES SUBJECT TO THE APPROPRIATION OF FUNDS. SAID PAYMENTS SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2H01 524001 R12006; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta Department of Aviation is implementing a new Enterprise Resources Planning and Financial Management System, commonly known as the "Oracle" system; and

WHEREAS, there is a critical need for the Department of Aviation's system to properly interface with all other City of Atlanta financial systems; and

WHEREAS, additional resources are needed in the Department of Finance to ensure that requirements to interface the Oracle system to the City's primary financial, MARS-G are properly identified, documented, and implemented; and

WHEREAS, the Department of Finance wishes to engage a retired employee, Ms. Frances Johnson, as an independent contractor to accomplish these tasks.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor be and is hereby authorized to enter into an appropriate contractual agreement with Ms. Frances Johnson, an independent contractor, to provide services to the City related to the interface and synchronization of the new Atlanta Department of Aviation Enterprise Resources Planning and Financial Management System and core city financial systems, including MARS-G, in an amount not to exceed \$60,000, in accordance with the scope of services attached hereto, for a period not to exceed eight (8) months, expenses to be paid from and charged to fund account center number 2H01 524001 R12006.

BE IT FURTHER RESOLVED that this contract shall not be binding upon the City, and the City shall incur no liability or obligation there under until said contract has been executed by the Mayor and delivered to the contracting party.

EXHIBIT A SCOPE OF SERVICES

- **Assess accounting and financial reporting processes and controls proposed in the Oracle Financial System being installed by the Department of Aviation (ðThe Airportð) and its interface with the CityÆs core financial systems, especially MARS/G.**
- **Evaluate reports and interface programs from the proposed Oracle system to ensure that all data required by the Department of Finance is provided for.**
- **Evaluate Aviation accounting processes and procedures and provide recommendations that ensure sufficient internal accounting controls relating to all MARS/G system interfaces.**
- **Assure uniformity and compatibility of coding and protocols in the proposed Oracle system with MARS/G FAC structure and other requirements.**
- **Assess the proposed Oracle system's compliance with latest Government Accounting Standards Board (GASB) pronouncements, such as GASB 34 requirements relating to depreciation of assets, recording of inventory and specialized fund reporting.**
- **Evaluate the ability of the proposed Oracle system to provide additional management reports that will enhance the city's financial management processes and decision making.**
- **Assist in identifying training needs for Aviation and Finance staffs, and assist in designing and delivering training as requested.**
- **Assess system integration business requirements**
- **Review conversion migration requirements, standards, and plan**
- **Assist in development of test plan for interface between Oracle and MARS/G**
- **Provide implementation support as requested**

WORK HISTORY**Frances Johnson**

Telephone No. 404 241-6306

Fax No. 404 241-6306

BUSINESS HIGHLIGHTS

Proven manager, innovative, self starter and dedicated to quality customer service. Administaff Project Manger for ten months responsible for coordination of a software Implementation team project efforts .

Employed by the City of Atlanta for 26 years. City of Atlanta Accomplishments:

Department of Finance project manager for the successful upgrade of the City of Atlanta Core Financial System from the Financial Information and Control System (FICS) to Management, Analysis, and Reporting System for Governments (MARS-G).

Managed bureau of fifty employees, responsible for the administration of Accounts Payable, General Accounting, Grant Accounting, Financial Information Systems, Workers Compensation and Risk Management. Coordinated External Audits for eleven years and assisted with various Internal Audits and management reviews. Several years managed concurrent indirect cost study, federal, and local audits. Also analyzed accounts, prepared reports, recommended cost reduction measures and developed system requirements for a City of Atlanta Budget Allotment program used to facilitate management of encumbrances, disbursements and cash requirements.

Post implementation Accounting Manager for the FICS system and successfully resolved major financial report problems. Also prepared specifications for in-house subsidiary systems and reports; assisted with training staff and resolving internal and external user issues attendant to the Implementation of the City of Atlanta Financial Information Control System in 1987.

Facilitated the resolution of customer service inquiry problems, Accounts Receivable issues attendant to the City of Atlanta Water Customer Information Systems and other Receivables as Revenue Collection Administrator.

Consultant for the City of Atlanta Department of Finance from April 1998 through March 1999, managed the Bureau of the Accounting and Budget Administration, coordinated all external audit services, and provided operational recommendations for the Chief Financial Officer.

CITY OF ATLANTA POSITIONS

Director of Bureau of Accounting and Budget Administration	
Deputy Director of the Bureau of Accounting and Budget Administration	
Accounting Services Manager	Revenue Collection Administrator
Accountant	Financial Securities Technician
Accounting Assistant	Senior Clerk

EDUCATION

BS degree 1972 Troy State University, major Sanitary Science
Attended Georgia State University 1978 through 1983, School of Business